A successful semester requires adopting positive behaviors to support your learning. The tips this guide are designed to get you started.
STEP 1: Setting the Stage

Setting up your environment

- Locate a quiet, well-lit, distraction-free place for studying.
- Ensure you have a reliable Internet service.
- Evaluate your own study habits to ensure that adopt some successful strategies for online learning.

Find your course online

- Know your campusID and password
- Go to: icollege.gsu.edu
- Search for your courses and pin for easy access.
- Review these “getting started” iCollege tips

Click on the three dots (•••) and then select “pin”
STEP 2: Digging Deeper into Course Requirements

Read the syllabus

The syllabus is your central source of course information. Note due dates of your assignments, tests, and exams. Review assignments to get an understanding of how much time you’ll need to do them well.

Locate the location of the content modules

Determine if all of the course modules are available at once or if you can only access a new module after you complete the previous module.

Locate and read course announcements

You will need to log-in to iCollege multiple times/week to check for announcement and updates. Once/week will not be enough to keep up with your courses.
STEP 3: Stay Connected

- Identify the instructor’s preference for communications including office hours.
- Read or watch any messages from the instructor.
- Review the online syllabus for any updates.
- Set up automated iCollege text and email notifications to help stay up-to-date, plan effectively, and meet deadlines.
- Stay connected with your classmates via study groups, discussion forums, etc.
- Inform your instructor of any technology challenges you are experiencing. If necessary, submit a help ticket.
- Maintain a respectful, professional tone when communicating with faculty, peers, and university support staff.
STEP 4: Take Ownership

Create and follow a Learning plan and schedule for logging to iCollege.

Determine how much time you will spend in each class each week.

Set-up iCollege text and push notifications.

Considering using the Pulse App (connects to your iCollege courses) for reminders.

You can learn more about Pulse by watching this YouTube video.
**STEP 5: Stay on Track**

- Prioritize your schoolwork.
- Give yourself plenty of time to complete assignments and study.
- Space out your study sessions - avoid cramming.
- Adopt and follow-through with consistent study strategies
  - Write your own practice questions or quizzes.
  - Make flash cards
  - Take notes on all recorded lectures and reading assignments
- Ask for help when needed.
- Keep your course, program, and career goals in mind
STEP 6: KNOW WHERE TO GO FOR HELP

TECHNOLOGY SUPPORT

- Technology Resources: help.gsu.edu
  - Visit for information about resetting your password, accessing how-to documentation, and submitting a help ticket.

**Contacting the Help Desk**

Email: help@gsu.edu

Call: 404-413-HELP(4357)
STEP 6: KNOW WHERE TO GO FOR HELP

ACADEMIC SUPPORT

Academic Advisement:

advisement.gsu.edu

Use the Navigate webpage or app for assistance.
- URL: gsu.navigate.eab.com

Supplemental Instruction:

success.students.gsu.edu/si

More information can be found on their webpage.
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<td>University Library: lib.gsu.edu</td>
<td>• Look for “The Library is Online” for more information.</td>
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<tr>
<td>Accommodations and Accessibility: access.gsu.edu</td>
<td>• Click on the “How to Connect” tab for more information.</td>
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<td>Perimeter College Learning and Tutoring Center: success.gsu.edu/learnin-tutoring-center</td>
<td>• Visit webpage to schedule online tutoring.</td>
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<td>Atlanta Campus STEM Tutoring Center: <a href="https://cas.gsu.edu/academics-admissions/undergraduate-learning/stem-education-programs/stem-tutoring/">https://cas.gsu.edu/academics-admissions/undergraduate-learning/stem-education-programs/stem-tutoring/</a></td>
<td>• Visit webpage to schedule online tutoring for STEM subjects.</td>
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STEP 6: KNOW WHERE TO GO FOR HELP

HEALTH AND WELLNESS

**Student Health Services: health.gsu.edu**
- Students can visit the clinic on Atlanta campus.
- Call 404-413-1930 during business hours.
- 24/7 Nurse Line: 1-855-750-5056

**Counseling and Testing Center: counselingcenter.gsu.edu**
- Will remain open on Atlanta campus.
- Call 404-413-1640 to make an appointment or speak with a counselor.

**Recreational Services: recreation.gsu.edu**
- Visit webpage for information on virtual fitness classes and other online services to come.